

DOUNREAY COMMUNITIES FUND



How to apply

Read the following guidance notes. Once you have read through and decided that the Dounreay Communities Fund can assist your project/event, you need to apply by sending a letter to the following address outlining the points referred to in the details required section.

Marie Mackay
Community Relations Coordinator, D2003/Zone 11
Dounreay, Thurso, Caithness KW14 7TZ

Email: marie.mackay@dounreay.com

Who can apply?

You can apply if you are a community based organisation and charity that benefits people in Caithness and North Sutherland (West to Tongue & South to Helmsdale).

Donations to national charities could be considered providing the applicant shows that the donation is of wholly benefit to the local community, ie Samaritans, Meningitis Research Foundation.

The fund aims to assist charitable activities and local organisations that will improve the quality of life for people living in Caithness & North Sutherland.

Youngsters under the age of 18 who require assistance to represent their community at regional, national or international events will be eligible for assistance up to 50 per cent of the cost.

Who will not qualify for support?

Applications intended to benefit people outwith Caithness and North Sutherland will not be considered.

Donations will not be made to individuals unless they are under the age of 18.

National charities with no benefit to the local community.

What will we fund?

Dounreay Communities Fund will fund a wide range of projects and activities. Here are some of the projects the fund will support. If your event/project is not mentioned it does not mean we will not support.

- Local sporting events – swimming, golf, badminton, squash, bowling, rugby and football events
- Local charities - running costs, equipment, fundraising events

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- Local events - County Show, Halkirk Highland Games, Caithness Highland Gathering & Games, Caithness & Sutherland Provincial Mod, Massed Pipe Band, Local gala
- Local community groups - nursery and playgroups, children's football teams, dancing events, local schools, community council projects/events, musical events
- Youngsters under 18 – representing their community at sporting, musical, art, etc

How much can you apply for?

The fund is designed for small-scale community projects with a total cost of up to £5000.

Application for below £1000: Assistance from the fund will normally be 50 per cent, but each request will be considered on its own merit. A receipt will be required for the agreed amount.

Application between £1000 - £5000: A copy of audited accounts will be required. Assistance from the fund normally will be 50 per cent, but higher levels may be available in exceptional circumstances. The donation will be paid on receipt of an invoice for the agreed amount.

In exceptional circumstances a donation may be made to events/organisations that does not meet the criteria at the discretion of the Fund.

Details required in your application

Please include the following information in your letter of application:

- Full contact details – name of group, full postal address, contact telephone number and email address.
- Type of group – voluntary, community, charity (include charity number), individual
- What are your group's main activities – tell us briefly what your group does
- What project or activities will our donation fund?
- When will your project/event take place?
- Provide a brief outline on the following –
 - how your project/event will bring people together?
 - how it will improve quality of life in the community?
 - how will it enable your group to run more successfully?
 - describe and quantify the people who will benefit
 - what age group will benefit?
 - where do most of these people you hope to benefit live?
- How much do you need from the fund?
- Tell us about additional fundraising you are doing for this project/event.
- Copy of audited accounts if applying for more than £1000.

Publicity

Unless agreed otherwise, all successful applicants agree to take part in publicity to promote the fund.